



Meeting Agenda & Minutes

7.00 PM, 10th March 2021 | Location: RM&JM Residence

Attendees

Committee Members (**X** for present, **A** for apology):

X	TA	X	AG	X	KH	X	LJ	X	JM
X	RM	X	EMc	A	T A-M	X	LUK		

Other Attendees:

A quorum will be deemed complete if five committee members are present, at least two of whom are executive committee members.

Agenda/Minutes

#	Discussion Item	Allocated Time
1	Opening the Meeting <ul style="list-style-type: none"> - Positions resigned since last meeting: Vice President, Secretary - Acting President IW also resigned. - Emergency meeting called, TA chairing as standing elected President 	(10)
2	Executive Committee Nomination <ul style="list-style-type: none"> - Vote for secretary: JM voted in as secretary with no objection - TA is resigning as president - Vote for president: RM voted in as president with no objection - Vice President remains vacant until we can find a nominee 	(10)
3	Treasurer's Report <ul style="list-style-type: none"> - Treasurer's update: Bank balance \$2636; petty cash \$250, 40 financial members - Satterley has been reimbursed for cancelled event due to COVID. - Volunteer Insurance and General Association Insurance due for renewal. <u>Action:</u> LUK to follow up on the minor change noticed in policy inclusions.	(10)
4	Facebook Group <ul style="list-style-type: none"> - Committee unanimously agreed that the Facebook Group should remain as an asset of the HRG. - <u>Action:</u> RM to message Kty & IW via the Honeywood Residents Group page or email and request that administrator access be restored to Honeywood Residents Group. - Committee agrees to appoint Quest Legal as legal representation if required. 	(30)
CLOSED	8.00pm Meeting Closed – Next Meeting Tentatively set for Wed 24th Mar	
		(60)